

KETCHIKAN GATEWAY BOROUGH

Planning Commission/Platting Board Special Meeting Minutes

10/28/2025

The Special Meeting of the Ketchikan Gateway Borough Planning Commission/Platting Board was called to order at 5:30 p.m., Tuesday, October 28, 2025 by Chair Jos Govaars, and the roll was called.

CALL TO ORDER - PLEDGE OF ALLEGIANCE – ROLL CALL

PRESENT: D-SVENSON, GOVAARS, GUBATAYAO, MEDFORD

WEBEX: ARNOLD, GAGE

ABSENT: SHAW

STAFF PRESENT: Planning Director Frank Maloney, Associate Planner Talya Stek, Platting/Zoning Clerk Crystal Vail, Lands & Economic Development Manager, Peter Amylon

OTHER PRESENT: Meg Friedenauer and Holly Smith, consultants with Agnew::Beck appeared via Webex

CORRESPONDENCE

Two on the table documents were presented to the Planning Commission with suggested edits to the Draft Comprehensive Plan.

GOVAARS commented that the commission may wish to hold a work session to discuss the suggested changes before going into the public hearing portion of the meeting.

M/S: GUBATAYAO/D-SVENSON that the Planning Commission go into a work session to discuss the correspondence related to the Comprehensive Plan.

DISCUSSION

None

YES: ARNOLD, GUBATAYAO, GAGE, MEDFORD, D-SVENSON, GOVAARS

MOTION DECLARED CARRIED

The Planning Commission was in work session from 5:34 p.m. until 8:13 p.m. with a recess from 6:41 p.m. to 6:48 p.m.

During the work session, members from the public who submitted comments and who were in attendance were invited to participate. Kathleen Light and Nina Hopps submitted suggestions for changes and additions to several sections of the draft plan. The commissioners listened to Ms.

Light and Ms. Hopps review their reasoning behind the suggestions provided. The planning commission discussed some of the points with Ms. Light and Ms. Hopps and agreed that some of the changes could move forward into the next draft of the plan. Commissioners discussed the role of the plan to be used as a tool and reviewed regularly to make sure it addresses community needs as they change.

After a recess, the commissioners invited Ms. Friedenauer to review the proposed changes from the last meeting, new suggestions from commissioners and the public. They discussed that they are glad the public is taking interest in the process of developing the new plan and they want the plan to continue moving forward. It was discussed that postponing the public hearing to the next regular planning commission meeting may be a way to have more time to review the newly suggested changes.

Upon exiting the work session the following motion was made:

M/S: GUBATAYAO/MEDFORD to postpone Case 25-059 to our regular meeting on November 12, 2025.

DISCUSSION

D-SVENSON clarified with the clerk that the suggested changes made during the work session did not need a formal vote to be implemented in the next draft.

ARNOLD expressed his support of the postponement for more time to review the recommended changes.

YES: GUBATAYAO, D-SVENSON, ARNOLD, MEDFORD, GAGE, GOVAARS

MOTION DECLARED CARRIED

PERSONS TO BE HEARD

None

NEW BUSINESS

POSTPONED Case 25-059 is a request by the Ketchikan Gateway Borough Planning and Community Development Department seeking further public comment and review of the Public Hearing Draft Ketchikan Gateway Borough 2035 Comprehensive Plan and for the Planning Commission to forward the draft to the Ketchikan Gateway Borough Assembly for consideration with a recommendation of approval

REMARKS

DIRECTOR'S REPORT

Director Maloney commented that staff may have to come together to decide how to handle public comments moving forward. The comments received thus far have been solicited and staff will not be soliciting them any longer, although they will be accepted and considered. All comments are public record no matter when they are received.

COMMISSIONERS' COMMENTS

D-SVENSON commented that she was glad they went through the comments tonight.

GUBATAYAO thanked Mr. Amylon for attending the meeting. She thanked Planning and Agnew::Beck staff for their presentation on the comments and recommended changes.

GOVAARS and ARNOLD thanked staff for their work.

ADJOURNMENT

M/S: GUBATAYAO/D-SVENSON moved to adjourn.

With no objection, the meeting was adjourned at 8:22 p.m.



Jos Govaars, Chair
Planning Commission/Platting Board



Crystal Vail, Platting/ Zoning Clerk
Planning Commission/Platting Board